



University of Pittsburgh

School of Medicine
Graduate Studies
www.somgrad.pitt.edu

M240 Scaife Hall
3550 Terrace Street
Pittsburgh, PA 15261
412-648-8957
somgrad@pitt.edu

Request for Graduate Student Parental Accommodation

For the full text of the Graduate Student Parental Accommodation Guidelines (GSPAG) see:
<https://www.gradstudents.pitt.edu/parental-accommodations>

Eligible PhD students will be granted a Parental Accommodation period of up to six weeks immediately following the birth or adoption of a child as defined by the GSPAG. During this period, the student will continue to be enrolled as a full time student. **The accommodation is not a leave of absence** and the student and advisor must consult **IN ADVANCE** about how the student will meet academic goals and requirements. **THE STUDENT IS RESPONSIBLE FOR ENSURING THAT THIS CONSULTATION TAKES PLACE.** If both parents are eligible graduate students, both may take the six week accommodation period, but separate request forms should be submitted. Please refer to the official GSPAG for details.

Student Name (printed) PeopleSoft ID

Student Email Address Graduate Program Name / Matriculation Date

Anticipated Date of Birth or Adoption * Anticipated Date of Return *

*It is understood that this is an anticipated date and may vary based on actual date of delivery or adoption date.

You must submit the following supporting documentation along with this form to the School of Medicine Office of Graduate Studies no later than 30 days preceding the anticipated delivery or adoption date:

- A letter from your medical provider with an anticipated delivery date, or
- A letter from the adoption agency with an anticipated adoption date.

I have read the guidelines and met with my advisor and program director to discuss my parental accommodation plan.

Student Signature Date

Signature signifies approval. (Please attach any additional comments.)

Advisor Name (printed) Advisor Signature Date

Graduate Program Director Name (printed) Graduate Program Director Signature Date

Associate Dean for Graduate Studies, School of Medicine (Signature) Date